MISSION COMMITTEE MINUTES
OCTOBER 16, 2022

The meeting began at 11:10 a.m. with prayer led by Darlene Watson.
In attendance were the following: Sheila Williams, Kevin Sangster, Denise King, Al King, Lillian Knott, Darlene Watson, Pat Schaffer, Regina Listman, Gail Cecchini, Carole Marella, Margaret McCafferty and Andy Listman (visitor).

Minutes: The September Minutes were read and there was one correction: three (3) children received Holy Communion, not two (2). Sheila made a Motion to accept the Minutes as read and corrected and Regina seconded same. All were in favor and the Motion passed.

Treasurer's Report: The April, May and August reports were all re-tabled to be corrected. In those months, some items were put in the wrong accounts. A Motion was made by Pat Schaffer to accept the corrected reports and seconded by Darlene Watson. All were in favor and the Motion passed. Kevin asked for a Motion to accept the September report. Lillian Knott made the Motion, and it was seconded by Regina. All were in favor and the Motion passed. The Third Quarter Budget Report was presented. The revenues reflected in the Statement of Giving were more than budgeted and more than our expenses to date. We are doing well with expenses. A Motion was made by Margaret to accept the Third Quarter Budget Report and Denise seconded same. All were in favor and the Motion passed.

Sr. Warden's Report: The service that the Bishop attended, and the luncheon afterward were lovely. The luncheon cost $1,333.60 and $50.00 was collected for the servers and Kevin dropped that off at the restaurant. The Bishop's gift and the Faith and Service Award plaque was $756.28. The demo work for improving the building is underway. The radiators, electrical, the wiring and wainscoting were removed. and the electrical permit was approved and will be picked up at the Borough Hall. The rough electrical work was then completed. The inspector needs to come out before the work can be completed. The ceiling will be worked on, then the drywall and windows will be installed, the final electrical work will be completed, the new HVAC installed, and painting done to complete the work. Of the $50,000.00 grant from the Diocese for renovations, $23,200.00 was used. The $12,093.50 from the Capital Fund was used mostly for the exterior work, i.e., the cross on top of the entrance to the old church, the landscaping cleanup, hardscaping and stonework, and the extra concrete work by the elevator. A vote was taken to approve the extra $995.00 for additional landscaping work. All were in favor and that amount was approved. The air conditioning to be used in the Sunday School room cannot efficiently cool the Treasurer's office, so a window unit will be installed in that room. Carpet protectors are down on the floor in the Sunday School room to minimize damage to the carpeting, but it may need to be cleaned. There were a few loose blocks in the landscape design and the company has been notified of same. Since the weather has gotten colder, the installation of plants, shrubs and flowers in the Memorial Garden will have to wait until the Spring and warmer weather. The small garden with the metal cross and possibly the corner garden can be used as a memorial too. Plaques with names could also be used as memorials. Kevin will apply in early 2023 for another

grant from the Diocese. The exterior of the buildings needs to be power washed and painted. The handicap ramp has challenges and additional concrete work still needs to be done. It was suggested that a new back door, keypad, railing and lighting need to be installed and that the back door does not open completely, which might be a red flag for the building inspector. The concrete should be ground down a bit more, so the door opens all the way. However, the concrete being ground down might possibly hinder the water draining properly. The elevator is working very well. The upstairs bathroom needs to be updated with a new toilet, sink and paint and the office needs to be painted as well. There is $6,700.00 remaining of the Diocesan grant of $17,000.00. Kevin is waiting for the bills from the Prayer Books and Bibles given for Holy Communion, Confirmation and Reaffirmation to be received. Kevin is looking for a Motion to approve a new computer system and new office chairs. A conference table is sitting in the shed and will be used with new chairs for the Sunday School room. Kevin made a Motion to be authorized to spend the remaining funds to refurnish the renovated Sunday School, Priest's Office and Treasurer's Office, and for a new computer system and new office chairs. All were in favor and the Motion was approved. A $25,000.00 grant application was sent to the Diocesan Board of Mission.

Outreach: There were 23 children present for the Community Day and some parents who accompanied their children. Ads were placed in the Sun Newspaper, notices were put on Facebook, and flyers were delivered by Denise to the surrounding streets, so it was puzzling that we didn't get a better turnout. It was suggested that if we have another Community Day, perhaps it should be either in August and the bookbags can be delivered before school or have it on Berlin Day to attract more attendees.

WOHRC: A mid-year grant report was submitted to the Diocese and the remaining $5,000.00 check, from the original $10,000 grant should be received by the Church soon for Women of Hope.

GIFT: The GIFT program is seeking one or two people to volunteer and sit on their Board. There are only one or two meetings a year. Diane Gray is having a meeting on Thursday, November 10, at 6:00 pm. at Holy Communion Lutheran Church on Route 73. They are looking to have at least two volunteers from each of the churches that are involved in the program. They are looking to be an independent organization with 501(c)(3) Status.

Fundraising: Darlene reports that currently they have 86 baskets for the Basket Auction and have sold 121 tickets. (She is asking we pray for a good day and that lots of tickets are sold.).

Sunday School:
Sunday School: Regina was very proud of the three children who received their First Holy Communion and asked if the church would pay for tickets for the children to attend the Aquarium. The church will pay for them, but they must get permission from their parents to be able to attend.

ECW: Regina is unsure at this time when the next meeting will be due to the construction in the building.

2023 Budget: The Budget needs to be completed soon as it must be submitted by November 30. All Ministries must have their budget amounts submitted as soon as possible.

Unfinished Business: The Westcott Will. Gail obtained a copy of the Westcott Will from the Camden County Surrogate's Office. A definitive reading states that the monies were given to the Diocese and that the interest is to be distributed to us. We only have $36,718.73 instead of the reported $40,000.00. Gail is directed to send a copy of the Will to Phyllis Jones at the Diocese and let them deal with the situation. At this time, the $40,000.00 will not be taken out of the DIT and put in a separate account.

New Business: Stewardship: Denise will start in late October to obtain three (3) speakers for November.

Parliamentarian and Nominating Committee: Kevin will be the Parliamentarian and Margaret and Sheila will assist Kevin on the Nominating Committee. There are three (3) positions open: Al – Junior Warden, Pat, Denise and Carole. Gail will be leaving at the end of this year and Carole expressed that she does not wish to continue on Mission Committee after her term. Tammy, Pat Knott and Andy Listman are possibly interested in serving.

Christmas Eve: It was decided to have the service at 7:00 p.m. A vote will be taken to ascertain how many would like to attend a Christmas Day service as they do not like to drive at night. If there are enough people willing to come out, we can schedule a service for that day.

Mid-week Services: Father Russell has said he is willing to do mid-week services if there is enough interest. All Souls is on a Wednesday, so he could do an a.m. or p.m. service. Kevin will discuss the same with Father Russell.

Healing Prayer: Father Russell prefers to do healing prayers after the service, but it is obvious that more people go up for healing prayers when it is done during the service and Kevin will discuss this with Father Russell.

The meeting ended at 1:15 p.m. (after a voted-upon extension) with prayer lead by Sheila.

Respectfully submitted,

Margaret McCafferty
Secretary, Mission Committee