

MISSION COMMITTEE MINUTES NOVEMBER 13, 2022

The meeting began at 11:19 a.m. with prayer led by Sheila Williams.

In attendance were the following: Regina Listman, Pat Schaffer, Lillian Knott, Denise King, Al King, Gail Cecchini, Sheila Williams, Marg McCafferty, Darlene Watson, Kevin Sangster, Carole Marella, and Andy Listman (visitor).

Minutes: The September Minutes were read and there were no corrections. Regina Listman made the Motion to accept the Minutes as read, and Lillian seconded same. All were in favor and the Motion passed.

Treasurer's Report: The budget is doing well. The report was presented and there were no corrections. Carole Marella made a Motion to accept the report as read and Sheila seconded same. All were in favor and the Motion passed.

Sr. Warden's Report: The A/C units in the church and Sunday School were removed and that affected the heat, which then did not work. Patrick is working on it. The A/C window unit for the Treasurer's office will be put in after the windows are installed. Drywall is the next item to be installed and we are hoping that is finished by the Christmas holidays. The office bathroom sink and toilet will be removed and replaced and have a medicine cabinet installed, for a total cost of \$500.00, and will be done by Ken King. The new railing will be installed downstairs by the side door and the bathroom, and the Stations of The Cross will be moved, for a Total of \$1,000.00. A request was made to have an exhaust fan installed in the upstairs bathroom and a low-flush toilet with a high seat. One of the cabinet doors in the kitchen was removed by Russ at no charge. It was also requested that the light switch going to the basement be placed lower, so it is more easily reached. A possible second alarm panel may need to be installed. The gutters need to be cleaned as plants are growing in them and gutter guards need to be installed to eliminate that issue. In the new year, planting will be done, with perennials. The office will have new computers and chairs. The Sunday School will have new chairs too. Regina took the Sunday School class to the Aquarium, accompanied by their parents, after having lunch and the total expense for same was \$356.32.

Jr. Warden's Report: The high lights in the church need to be replaced and Lillian will request a ladder from her fire company to do the same.

Fundraising: To date 435 tickets for the Christmas Raffle have been sold. We received a total of \$1,950.00 in donations for the raffle, so our expenses for the raffle have been met.

Stewardship: Denise reports that 4 pledges have been received and the program is going well.

Outreach: Last Sunday, Robert Wallace attended church (he had previously attended with Manny) and was found to be a homeless vet, with a dog. He was put up in the Greenwood Inn on Route 73 in West Berlin for a two-night stay for \$152.98 plus \$10.00 a night for his dog, the total being tax exempt. This motel works with churches and has a special for them. They are supposed to send paperwork re the program.

WOHRC: The remaining \$5,000 of the \$10,000.00 grant has been received from ECS-NJ and sent to WOHRC.

GIFT: The program is looking to make it more independent. Kevin has reviewed their draft by-laws and has found that their lawyer has some holes in the by-laws.

Sunday School: Regina is looking to put together a Christmas program with the children.

ECW: Regina has cancelled the planned Christmas Bazaar until next year, as the basement has been impacted with the construction work and remains without electricity, so the members have been unable to work on their projects.

Basket Auction: There were questions as to how to report the monies and whether to keep them as one account or separate the accounts. Gail suggested keeping the accounts separate.

Training/Licensing for the Altar: Altar workers, and LEMS need to be licensed. Andy needs his ASAP as he is already working on the Altar. Marg has her license, but Denise and Pat need to have applications for licenses submitted to the Diocese after they are trained. Marg will petition the Diocese for Andy's license. The candles on the altar need to be checked periodically as they were sputtering last week from low oil levels.

Unfinished Business: The Christmas Eve service will be held at 7:00 p.m. and the Christmas Day service will be at 9:00 a.m.

Kevin suggested a field trip to the Washington National Cathedral in the Spring, which we hope the Diocese will subsidize. We would travel by bus and stop for a meal.

New Business: The Diocese is asking for \$6,500.00 for our Fair Share. A vote was taken, and we all agreed to pay this amount.

We will be having some mid-week services in 2023. If Fr. Russell presides, he'll conduct some of those services without charge. We will reintroduce Maundy Thursday and Good Friday services.

Mary Jordan's family said they are going to donate to the church in her name. More details to follow when we hear what their plans are. However, \$225.00 was donated in memory of Mary Jordan.

Fundraising for 2023. It was suggested that we have a food table at the Berlin Day. However, we'll need to check to see if we'd need permission from the organizing group/Borough.

GSFF. There are currently two beneficiaries. The question was asked if we should amend the guidelines to assist any parishioner who may suffer an adversity, such as a fire or flood? It was agreed that we do that. Kevin will work on the language and present it to the next meeting for consideration. We are doing well with the family fund and Kevin suggested we give the two on our list \$200.00 for Christmas. All were in favor.

The external pipes are to be winterized.

The question was raised, if the remodeling is complete by December 18, do we want to have a Christmas party? Everyone agreed and a list will be posted for food to be donated.

As January 2023 has five Sundays, we will have a Mission Committee meeting on the 15th.

There are several old robes that were stored, and these will be picked up by the St. Mary's Recycle Mission Group in Pennsylvania.

There is \$42,921.00 in general savings, minus \$16,133.00 for a total of \$26,788.00. Gail said if we deposited another \$5,000.00 into the DIT, we would get \$25.50 more in interest. Kevin said we should hold off until we complete and pay for the renovation expenses.

The meeting ended at 1:27 p.m. (after a voted-upon extension) with prayer lead by Sheila.

Respectfully submitted,

Margaret McCafferty
Secretary, Mission Committee

Off Mgr – Mission Com Minutes – November 13, 2022