

**MINUTES – MISSION COMMITTEE MEETING
APRIL 14, 2024**

Those attending: Kevin Sangster, Pat Knott, Andy Listman, Lillian Knott, Darlene Watson, and Margaret McCafferty.

The meeting began at 11:06 a.m. with prayer said by all.

Minutes:

Corrections to section titled “Matters Arising”: The last sentence should have read “The Altar will be stripped on Maundy Thursday and reset on Holy Saturday.

Andy Listman made a Motion to accept the Minutes as read and corrected, which was seconded by Lillian Knott. All were in favor and the Motion passed.

Announcements:

The Diocesan Convention will be held on November 16, 2024, at the Cathedral.

The application for the Board of Missions is due on the first (first) of August. The application will be revised April 21, 22, and 24 via Zoom.

Sheila Williams sent a Letter of Resignation from the Mission Committee due to health issues. She has attended Good Shepherd faithfully for 47 years.

Treasurer’s Report: See the attached report. The second quarter (1/4) grant check should be received from the Diocese shortly. The main checking account at TD Bank was closed and a new one opened due to fraud being found. The bank has reimbursed our account for the said amount. A second discrepancy was found with a Discover Card and the monies were returned to Good Shepherd. Darlene Watson made a Motion to accept the Treasurer’s Report and was seconded by Andy Listman. All were in favor and the Motion passed.

Sr. Warden’s Report: The Distinguished Member Award will be selected by the Mission Committee and should be finalized by the August meeting. Our Founders’ Day Luncheon will again be held at Villa Deli in Sicklerville, on September 15, 2024.

Jr. Warden’s Report: The lighting will be done by C.J. Watson, and the lights will be LEDs. We have an estimate from Jose Landscaping for \$495.00 to do the landscaping and last year’s landscaper will continue to do the lawn cutting. An estimate of \$2,485.00 for the gutters from All Pro has been received. New gutters and fascia will cost \$1,675.00. Ken King will charge \$1,500.00 and do extra for \$750.00 for a total of \$2,200.00. A vote was taken to approve Ken King for the gutter and related work, and all were in favor.

Auditor’s Report: The auditor said that Lillian and Pat Knott should not be counting the collection as they are related. Kevin will endeavor to find another person to help. Regina has volunteered to be a counter.

Liturgy & Music: A new chalice was bought for the church by Gail Cecchini's friend.

Outreach: The GIFT Program will now be a part of Margaret's duties and Gail will report to her before the Mission Committee meeting each month so Margaret can include the same in her report. The ECW will also be a part of Margaret's duties and Regina will confer with Margaret and update her before the Mission Committee meetings.

Gail's request for \$200.00 for the GIFT program to purchase toiletries was approved.

Old Business: The Agreement with Fr. Russell was sent to the Diocese, but they wanted a new template added to the contract, so the Agreement will be revised and be effective May 1, 2024. We await hearing from the Diocese. Fr. Russell has been paid per diem but that will change when the Clergy Compensation Report comes out. He will be considered one quarter (1/4) time and will be paid by the number of working units, a.m., afternoon, and evenings, outside of Sunday. His title will be Long-Term Supply Priest with Enhanced Responsibility. For funerals, weddings, and baptisms of members there will be no charge for the priest. Non-members will be charged.

Feather flags were discussed and are reasonably cheap to buy. The question of what information should be placed on the flag(s) was raised. We will decide later what if any we get.

Regarding a new church hall, a survey would have to be done first. Off-site parking would have to be a consideration. A discussion with the Mayor would have to take place. A steel building would be a consideration as it would be cheaper than a brick and mortar one.

The AA group has decided to rent from the church at a fee of \$50.00 per month. They will start meeting in May as we await an agreement from the Diocese. The stipulation for the group is that they must have insurance. A vote was taken, and all were in agreement.

The Memorial Bricks should be ready in two to three weeks. There are fifty-eight bricks ordered for a total of \$1,450.00, fifty (50) percent of which has been paid. The charge for installation will be \$1,710.00. A vote was taken to accept the amount, and all were in favor and the vote passed.

Fun Day will be August 17th from 12:00 p.m. to 4:00 p.m. We have ordered just two (2) Bounce Houses this year, and J Dog will supply the food items like last year. The company will give us a complimentary item because of closing early last year due to the storm. We will pay 50% of the \$3,609.29 cost at signing the contract. A vote was taken, and all were in agreement.

Going forward we will be using a third-part payment company, PAYCHEX, at a fee of about \$27.95 monthly. There is a one-time fee yearly of \$55.88. A vote was taken to approve this expenditure, and all were in favor of the same.

A Motion was made by Andy and seconded by Lillian to adjourn the meeting. All were in favor and the Motion passed.

The meeting ended at 1:03 p.m. with prayer said by all.

Respectfully submitted,

Margaret McCafferty
Secretary, Mission Committee

MM: Mission Committee Min – 4-14-24