

MISSION COMMITTEE MEETING MINUTES

February 9, 2024

In attendance: Kevin Sangster, Tammy Wall, Pat Schaffer, Denise King, Jerry Rugletic, Darlene Watson, Lillian Knott, and Nancy H. Cadet (**via phone**). Alfred King (**guest**)

The meeting called to order at 11:05 a.m. with prayer said by all.

Minutes: Review of last month's minutes. No corrections were needed for last month's minutes. A Motion was made by Darlene Watson to accept the Minutes as is and was second by Tammy Wall. All were in favor and the Motion passed.

Elections: According to Sec 7.13(b) of our By-Laws, if there is a vacancy on the Mission Committee or after the Annual Meeting an elected member is unable to assume the elected position, the wardens can appoint another person to fill the vacant position until the next Annual Meeting. Nancy Hildegarde Cadet was appointed to fill for one year until our next Annual Meeting the seat to which Dorothy Macauley was elected but is unable to assume due to illness.

The following positions were filled for another year:

- 1- Treasurer: Denise King by acclamation
- 2- Assistant Treasurer: Lillian Knott by acclamation
- 3- Secretary: Nancy Hildegarde Cadet appointed by acclamation

Appointment of Committee Chairs:

- 1- Fundraising Committee: Darlene Watson and Lillian Knott
- 2- Budget and Finance: Denise King (working with Kevin Sangster, Darlene Watson, and Lillian Knott)
- 3- Department of Christian Education: Patricia Schaffer
- 4- Committee of Liturgy and Music: Tammy Wall (working with Andy Listman)
- 5- Evangelism and Outreach: Kevin
- 6- Stewardship: Darlene Watson
- 7- Property Jr Warden: Jerry Rugletic (working with Alfred King and Andy Listman)

Correspondence and Announcements: Commission of the new Mission Committee members will be held on Sunday, March 9, 2025, during church service. Reminder that Mission Committee Meetings are held the 2nd Sunday of each month, with some exceptions (ex: weather, Mother's Day, etc.). Monthly reports are due the Thursday before the meeting.

Treasurer's Report: The report was explained to the new members of the Mission Committee. Patricia Schaffer made a Motion to accept the Treasurer's Report as presented and was second by Lillian Knott. All were in favor and the Motion was passed.

Senior Warden's Report: We continue to march forward in doing the work that needs to be done, to transform the church. Congratulations to those who have returned, those who remain, and welcome to our new members. Thank you for your commitment to serve the church. Our

responsibility is to be good stewards of our church and together we will continue to play our part to ensure that our Good Shepherd will continue to be around for many years to come.

Committees/Ministries:

- 1- Building:** The building committee met, and reviewed plans prepared by the architect. The Committee suggested some possible changes, including putting the current handicapped ramp on the inside of the building or shorten and at least partially cover it if it is to remain on the outside. Removing the elevator and doing a ramp on the side with a partially enclosed area to protect against ice/snow. The Sunday School will be moved to the new hall and current Sunday School space will be converted into offices and the other side of the current hall used as a meeting place. Additional handicapped parking spots to be installed, and we are looking to see if an area at the front of the proposed new hall is necessary or if it can be removed and extend the entrance to the hall move closer to the street to give us a bit more room.
- 2- Fundraising:** Darlene secured Paris Caterers for Sunday, Oct 26, 2025, for our Basket Auction. Darlene and Lillian will be applying for the 50//50 raffle license with a tentative drawing date for July 13, 2025.
- 3- Ministerial Committee (Atco Community Group of Churches).** A Lenten Program will take place at noon on Tuesdays throughout Lent at the Atco Methodist Church. A light luncheon (soups, salads, bread and rolls) will be served. The Church of the Good Shepherd was asked to sponsor the event on March 25, 2025. Will ask Deacon Bruce or Fr.Russell to attend.

Old/Unfinished Business:

- a- HVAC maintenance proposals:**
 - a. First proposal was from CBM: their proposal was for \$1,646.67 for 2 services per year.
 - b. Second proposal was from Atmostemp: their proposal was for \$900.00 for 2 services per year.Both companies are offering the same coverage. All were in favor of going with Atmostemp.
- b- Portraits of Priests:** Kevin reached out to Southerland Framing and Fine Arts in Voorhees. They will refinish the photos which includes 17 photos at a price of \$1,855.55. They should be ready by February 11, 2025. All were in favor (approved by all committee members).
- c- Vision 2029-** Copies to be kept and progress tracked.

New Business:

- a- New Ministries**
 - a. Parishioners to serve as ambassadors to engage new visitors, obtain contact information, and keep in touch with them to help convert more of them into members.

- b. Kevin found an old directory from 2008. April will be asked to reach to those on that directory to see if we can get some of them to return to church.
 - c. Start a dedicated healing service (every month or every other month). Re-start the Order of St. Luke healing ministry here at Good Shepherd.
 - d. The Adult Forum: dedicate the 4th Sunday each month for the Adult Forum
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- b- **2024 Parochial Report-** approved by the Mission Committee with the addition of including “upgrades of new windows and recycling” for question # 13.
 - c- **Other:** Pat suggested that our church participate in the next Berlin 4th of July Parade. Pat Schaffer will find out what we need to participate and advise us so we can decide.

Adjournment:A Motion was made by Tammy Wall to end the meeting and was second by Lillian Knott. All were in favor and the Motion passed.

The meeting ended at 12:46p.m. with prayer led by all.

Respectfully submitted,

Denise King

Acting Secretary,
Mission Committee