

## **MISSION COMMITTEE MEETING MINUTES OCTOBER 13, 2024**

**In attendance:** Kevin Sangster, Andy Listman, Margaret McCafferty, Pat Schaffer, Darlene Watson, Al King, and Lillian Knott.

The meeting began at 11:08 a.m. with prayer said by all.

**Minutes:** There were no changes or additions to the Minutes and a Motion was made by Andy Listman and seconded by Al King. All were in favor and the Motion passed.

**Correspondence and announcements:** Convocation is at Holy Spirit on October 27, 2024. We will not be able to attend because it conflicts with our Basket Auction.

The Preliminary Annual Budget will be considered at our next monthly meeting.

The Convention is November 23, 2024, and is hybrid.

Berlin Baptist Church is celebrating 150 years of service, and we are invited to a celebration on November 3, 2024, at 10:45 a.m. Pat Schaffer and Al King will attend to represent us.

Our Christmas Eve Service will be held at 5:00 p.m. instead of 7:00 p.m.

**Treasurer's Report:** Kevin pointed out a correction to the Summary Page of the report. For August, although the itemized spending showed \$100 from Mission Outreach to the GIFT program, it was not factored into the top section of the summary page. Accordingly, the August remaining balance for Mission Outreach should have been \$3,983.39 and the September ending balance should have been \$4,033.39.

Andy Listman made a Motion to accept the Treasurer's Report as presented with the one correction and was seconded by Al King. All were in favor and the Motion passed.

**Senior Warden's Report:** Kevin reminded of Bruce Cecchini's appointment as our new Deacon, and that Bruce will be working closely with Fr. Russell on the altar. Kevin, Margaret McCafferty, and Regina Listman have completed their Safe Church recertification.

We will proceed with the changes to our TD Bank accounts so we can benefit from having accounts that pay a little more in interest and do not require high monthly balances to avoid maintenance fees. These changes will be done in December to take effect at the beginning of the new year. The main DIT account will remain as is because the proceeds from the sale of the vicarage years ago that were deposited into that account were unrestricted so we can use it for our planned expansion of the church hall.

April continues to reorganize the office. Anyone using the office must ensure it remains as such by putting things back from where they are taken and checking in with April if you need something but not sure where it is located. The mailboxes have been relabeled.

**Junior Warden's Report:** The Red Door for the Sunday School building was repaired. The safe that is in the undercroft still cannot be opened. Al met with a locksmith who will be contacting the manufacturer, if it is still in business, to see if a workaround can be had to unlock the safe. Al will contact the elevator inspector to come out and inspect the elevator.

**Fundraising:** Darlene reported that we have sold 220 tickets up to this point and we expect to sell some more. Darlene mentioned Susan Liberta's hard work in helping us to make the baskets, and Susan has also assisted with sponsoring the event. Several ladies from Atco Lions and some of our own church ladies have assisted with the baskets.

Kevin raised again the idea that we should move away from having the two main fundraisers so close together at the end of the year as there is not a lot of income flowing in at the beginning of the year. He suggested not having the Christmas Raffle in 2025 and then doing something perhaps at Easter. A few ideas were bounced around and it was decided that we continue to consider the matter for further discussion at a subsequent meeting.

**Outreach:** Margaret reported on a few initiatives she has been thinking about (Chair Yoga, Blood Drive, and the Gloucester County Animal Shelter). Kevin reminded Margaret that we need to refocus our outreach efforts so, as our Stewardship Theme for this year states, we are making a great effort to bring people to Christ, especially through Good Shepherd. She also reported that Gail has not yet heard from the GIFT program regarding their needs for Thanksgiving this year.

**Department of Christian Education:** Pat said that Bible study with Fr. Russell was in its second week with two sessions every Wednesday. She said that it is very interactive, which makes it very interesting.

**LEMS/VEMS:** Since Bruce will now be on the altar for services, Andy will train the altar ladies so they can rotate serving and stepping in when Andy is absent. Bruce will be overseeing the VEMs going forward.

**New Business:** Our Annual Meeting and Elections will take place on Sunday, January 26. Nominations will open soon. Kevin will be the Parliamentarian, and the Nominating Committee will be in place by November.

The new logo will be installed on our sign out front, replacing the old logo. Kevin will donate this.

Kevin asked Al to reach out to South Jersey Gas and Atlantic City Electric to do an energy audit of the church. Al is reaching out to HVAC companies to get us on a maintenance schedule.

For the fall cleanup, the Sexton needs to do all the property, including the bushes in the back along the fence line and around the statue of our Lord in front.

Kevin is in the process of updating the church history and will put a team together to get this done. We will be purchasing vestments for Bruce over time. They will be for his use but belong to Good Shepherd. Boxes were distributed for Operation Christmas Child.

Kevin is in the process of collecting photos of former priests serving at Good Shepherd. He still needs four (one being from Fr. Jonathan Deacon, which Margaret will pick up).

We went through the Chart of Accounts for our Financial Reports and made a few changes to some of the funds, mostly combining some and eliminating some that we have never used. This will help to simplify/shorten our budget and financial reports somewhat.

A Motion was made by Al to end the meeting and was seconded by Andy Listman. All were in favor and the Motion passed.

The meeting ended at 1:03 with prayer led by all.

Respectfully submitted,

Margaret McCafferty

Secretary, Mission Committee